



September 6, 2022

The Honorable Philip Starkey, Jr.
Mayor of the Town of Queen Anne
13600 Main St.
P.O. Box 365
Queen Anne, MD 21657

Re: Update to Talbot County Comprehensive Water and Sewer Plan

Dear Mayor Starkey:

Talbot County has contracted with RAUCH inc. to complete a review and update to the Talbot County Comprehensive Water and Sewer Plan (CWSP). The County's Comprehensive Water and Sewer Plan is a utility planning tool to assure that the planned growth and development adopted in the Municipal and County Water and Sewer Plans can be achieved in accordance with the County's Comprehensive Plan goals and priorities. The Talbot County CWSP includes the municipal water and sewer plans for each of the incorporated municipalities in Talbot County, as well as the County's plans for the unincorporated villages and utility service areas of the county. Once the incorporated municipalities develop and adopt their individual water and sewer plans, those plans are incorporated by reference into the County's CWSP, as mandated by the State of Maryland. The 2022/2023 update of the Talbot County Comprehensive Water & Sewer Plan is an opportunity to ensure that each municipal plan and the vision for that municipality's water and sewer service is up to date and reflects the current views and goals of the municipality.

RAUCH inc. would like to schedule a meeting/work session with the representatives of the Town of Queen Anne to review the current water and sewer facilities (if any) and to discuss any planned updates that should be included in the 2022/2023 update to the Talbot County CWSP. The introductory meeting/work session would include representatives from the Town Commissioners, the Planning Commission, the Public Works Department, the Planning directors and consultants, advisory board representatives, and any others in your organization who are involved in utility planning. We will discuss the schedule to complete the update to the County's CWSP, future progress meetings, and public participation.

Please review the attached list of the requested information and documentation needed for this project.

We anticipate that the initial meeting/work session will take approximately 2 hours and will follow the attached proposed agenda. Please let me know if we can schedule the meeting during the month of August. We hope to be able to meet with each of the jurisdictions by early September. Please confirm your meeting availability by email to Liz Connelly: liz@raucheng.com.

If you need any further information or wish to discuss the project, please contact James Cook at 410-770-9081 or jcook@raucheng.com.

Yours truly,

Robert D. Rauch P.E.
President, RAUCH inc.

Enc: Proposed Agenda
List of Requested Information and Documentation

cc: Dawn Starkey, Town Clerk and Treasurer
Ray Clarke, P.E., Talbot County Engineer