

TALBOT COUNTY, MARYLAND  
 FINANCE OFFICE  
 COURTHOUSE, SUITE 9  
 11 N. WASHINGTON STREET  
 EASTON, MARYLAND 21601

**IMPORTANT**

This return with remittance for tax due must be filed on or before the 20th of each month or be subject to loss of credit plus penalty & interest charges.

Taxpayer must file return even though no tax is due

**TALBOT COUNTY ROOM TAX REPORT**

OWNER'S NAME	PROPERTY ID#
BUSINESS NAME	FOR PERIOD ENDING
STREET ADDRESS	DUE DATE
CITY	STATE      ZIP

For assistance in preparing your report call: 410-770-8020

<b><u>LINE 1 GROSS</u></b> ROOM RENTAL RECEIPTS(EXCLUDING 4% ROOM TAX)	
<b><u>LINE 2 TAX DUE</u></b> 4% ROOM TAX COLLECTED	
<b><u>LINE 3 DISCOUNT</u></b> 1½ % OF LINE 2 IF PAID BY THE 20TH OF THE MONTH FOLLOWING THE PERIOD ENDING	
<b><u>LINE 4 NET TAX DUE</u></b> (LINE 2 MINUS LINE 3)	
<b><u>INTEREST</u></b> 1% PER MONTH ON THE AMOUNT OF TAX SHOWN ON LINE 2	
<b><u>PENALTY</u></b> OVER 120 DAYS DELIINQUENT A PENALTY OF 10% OF TAX SHOWN ON LINE 2 WILL BE IMPOSED	
MAKE CHECK OR MONEY ORDER PAYABLE TO: <b>TALBOT COUNTY, MARYLAND</b> Please return original copy with your payment and keep carbon copy for your records.	<b>TOTAL DUE</b>

ENTER ALL CHANGES IN OWNERSHIP OR IN NAMES AND ADDRESSES WITH DATES OF OCCURRENCE

**INTEREST AND PENALTY** Failure to file and remit by the due date will make you liable for interest at the rate of 1% per month on the amount of tax shown on line 2. If tax remains delinquent and unpaid for a period of 120 days, from date due and payable, a penalty of 10% of tax shown on line 2 shall also be imposed.

I declare under the penalties of perjury that this return (including any accompanying schedules and statements) has been examined by me and to the best of my knowledge and belief is a true and complete return.	
SIGNATURE OF TAXPAYER OR AGENT	
DATE	TITLE

SPACE RESERVED FOR CASHIER
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