



**Talbot County Short-Term Rental Review Board
Final Minutes**

Thursday, October 14, 2021 at 1:00 p.m.
Bradley Meeting Room
11 N. Washington Street, Easton, MD 21601

Attendance:

Commission Members:

Scott Kane, Chairman
David McQuay, Vice Chairman
Martha Suss
Cindy Reichart

Staff:

Andrew Meehan, Esquire
Brennan Tarleton, Assistant Planning Officer
Chase Phillips, Planner II
Chris Corkell, Administrative Assistant

1. **Call to Order** - The Chair called the meeting to order on October 14, 2021 at 1:01 p.m. Mr. Kane opened the meeting.
2. **Minutes** – Ms. Reichart made a motion to approve the minutes for September 9, 2021; seconded by Mr. McQuay. The motion carried unanimously (4-0).
3. **Administrative Matters** – There was discussion that the Board is still one member short. Mr. Kane explained to the applicants in attendance that they have the right to request a postponement until there is a full Board.
4. **Old Business** – None.
5. **New Business** -
 - a. Suzanne and Shawn O’Donnell, ST-296-ODO, 29681 Dover Road, Easton, MD 21601 (Map 35, Grid 7, Parcel 64, Zoned Town Conversation). Mr. Phillips presented the staff report for the Short-Term Rental (STR) license application. Mr. and Ms. O’Donnell, applicants, and their resident agent, Kyle O’Donnell, attended the meeting. Mr. and Ms. O’Donnell both spoke on behalf of the application and property. Mr. Tarleton addressed the concern of Mr. Kane in regards to the copies of proof of mailing in their packages. Mr. Tarleton explained that at the last meeting on September 9, the STR Board agreed that the Department would mention in the staff report the information on the mailings, how many notices were mailed, and the date.

The Board called for public comment; Mary O’Donnell spoke in support of the application. Written comments were received by the Board from Susan duPont. The letter was read by Mr. Phillips.

51 **Ms. Reichart made a motion to approve the STR application for four**
52 **bedrooms for 29681 Dover Road, with staff conditions; seconded by Ms.**
53 **Suss. The motion carried unanimously (4-0).**
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- 55 b. Joseph E. Gregory, ST-573-GRE, 5739 Poplar Lane, Royal Oak, MD 21662 (Map
56 47, Grid 7, Parcel 75; Zoned Village Hamlet). Mr. Phillips presented the staff
57 report for the Short-Term Rental (STR) license application. Ms. Gregory,
58 applicant, and resident agent VIP Vacation Rentals, LLC, Kathy Bogan, both
59 attended the meeting. Both spoke on the behalf of the application and property.
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61 The Board called for public comment; no one spoke on the application. Written
62 comments were received by the Board from Susan duPont. The letter was read by
63 Mr. Phillips.
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65 **Mr. McQuay made a motion to approve the STR application for four**
66 **bedrooms for 5739 Poplar Lane, with staff conditions; seconded by Ms.**
67 **Reichart. The motion carried unanimously (4-0).**
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69 **3. Other Matters for Discussion – None.**
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71 **4. Adjournment** - The Chair called the meeting to adjourn. The meeting was adjourned at
72 1:55 p.m.

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74 Read and approved by the Board on 01/06/2022.

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78 Scott Kane / c.c.
79 Chairman
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