

Talbot County Board of Canvassers  
215 Bay St., Suite 7  
Easton, MD 21601

Tuesday, October 15, 2024- Pre-Mail-in Ballot Canvass Day 1

### ATTENDEES

#### Board of Canvassers:

Name	Position	Party
Susan J. MacKinnon	Board President	Democratic
Denise Lovelady	Board Vice President	Republican
Barbara H. Perry	Board Secretary	Democratic
Gugy Irving, III	Board Member	Republican
Walter W. Black	Board Member	Democratic

Additional Attendee:  
Lyndsey Ryan, Board Attorney.

#### LBE Staff (in person):

Name	Position
Tammy Stafford	Election Director
Donna Kegley-Hacker	Election Program Manager II
Paula Paschall	Regional Manager
Jim Butts	County Tech
Marianne Miles	County Support Tech

#### Public [can be attached or placed here]

Name	Organization (if applicable)
Gary Judy	Citizen

All canvassing teams, duplicating team members, and ballot scanner operating team members in attendance are listed under the Canvass Participants section below.

### DECLARATION OF QUORUM PRESENT

The meeting of the Board of Canvassers began at 9:36 a.m. on Tuesday, October 15, 2024, in the Talbot County Board of Elections Training Room, 215 Bay St., Suite 7, Easton, MD 21601. There was a quorum of the Board of Canvassers, and at least one member of the Board of Canvassers who is a registered voter of the principal minority party was present.

### CONFIRMATION OF OATH

Kathi Dulin Duvall, the Clerk of the Court for Talbot County, administered and recorded the oath of each member of the Board of Canvassers on Wednesday, April 17, 2024.

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### **ANNOUNCEMENT OF OFFICERS**

At a meeting on Monday, April 22, 2024, , the Board of Canvassers elected Walter W. Black as Chairperson of the Board of Canvassers and Talbot County LBE staff member Donna Kegley-Hacker as Secretary.

### **PUBLIC NOTICE OF CANVASS**

Tammy Stafford noted that public notice of the mail-in ballot canvass was provided and that the notice was provided by posting the notice on the main door to the building and the main door to the office, as well as posted on the website. In addition, written notification was provided to the Maryland State Board of Elections, the Democratic Central Committee, the Republican Central Committee, and candidates.

### **VERIFICATION OF THE SCANNING UNIT(S)**

Tammy Stafford presented documents to the Board of Canvassers showing that the ballot scanner(s) being used in the canvass successfully passed Logic and Accuracy Testing on 09/16/2024, and the BMDs on 09/13/2024. Tammy Stafford reported that the memory sticks(s) created for this canvass was/were placed in the ballot scanner(s) and sealed. Tammy Stafford provided the Board of Canvassers with the results from the Logic and Accuracy Testing. Tammy Stafford noted the Ballot Scanner Serial Number(s) and Seal Numbers from the Logic and Accuracy Testing documentation for each ballot scanner being used in the canvass.

Tammy Stafford & Marianne Miles verified that the seal(s) on the ballot scanner(s) was/were intact and recorded the scanner's serial number and seal number on the Scanning Unit Opening Integrity Report. Tammy Stafford & Marianne Miles noted that the ballot scanner('s/s') serial number(s) and seal number(s) from Logic and Accuracy Testing matched the ballot scanner('s/s') serial number(s) and seal number(s) before the canvass began.

The Board of Canvassers confirmed that the count(s) on the ballot scanner(s) was/were zero. Paula Paschall & Marianne Miles posted one copy of the Zero Report from the ballot scanner(s) on the inside wooden door, visible through the outside glass door of the training room. Tammy Stafford printed a second copy of the Zero Report, which remained attached to the ballot scanner(s). The Board of Canvassers signed the Zero Report attached to the ballot scanner(s). Tammy Stafford also confirmed that the ballot boxes were empty.

A copy of the *Scanning Unit Opening Integrity Report* is attached to the minutes.

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## **CANVASSING OF BALLOTS**

### Overview of Canvass Process

Tammy Stafford explained the rules concerning public observation of the canvass. Tammy Stafford provided an overview of the canvassing process and noted that the rules were posted in the canvass room. Ballots were distributed to the ballot processing canvassing teams in batches. Each canvassing team reviewed the envelope first to determine whether it was timely received.

For timely received ballots, each canvassing team determined whether the voter signed the oath. After verifying that the oath is signed, each canvassing team opened the envelopes. With the envelope face down, each canvassing team removed the ballot, taking care that the envelope stays face down. After removing all of the ballots in the batch, the ballot envelopes were set aside. Each canvassing team reviewed the ballots for compliance and tabulating acceptability.

Web delivered ballots were duplicated by a bi-partisan ballot duplication team and verified for accuracy.

Ballots that were untimely or otherwise not in compliance were placed in a folder/envelope, with the canvassing team's number, or other information identifying the canvassing team to which the ballot belonged, and the reason(s) for the referral written on the envelope. The envelope with the ballots inside was referred to the Board of Canvassers for later review.

Those timely ballots that were in compliance and could be read by the ballot scanner were referred to the Board of Canvassers for acceptance.

The Board of Canvassers ruled on whether to accept or unanimously reject the referred ballots.

Tammy Stafford explained that, to verify the accuracy of the voting system, some mail-in ballots will be hand counted and the results of that hand count will be compared against the results from the voting system. The number of mail-in ballots to be hand counted is at least 1% of the number of mail-in ballots cast in the previous comparable general election. For this election, **91** mail-in ballots will be hand counted. The first ballots to be tabulated after election day will be the mail-in ballots randomly selected for this audit. Once these ballots are scanned, results will be printed, and the results and the ballots will be stored for the manual audit. The manual audit will be conducted no later than 120 days after the general election.

Tammy Stafford explained the process to provide information to the Board of Canvassers or challenged a decision of the Board.

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Canvass Participants

Canvasser	Names of Ballot Processing Canvassing Teams
Team #1	Susan J. MacKinnon & Denise Lovelady
Team #2	Barbara Perry & Gugy Irving, III
Team #3	Walter W. Black & Bill Ewing
Team #4	Eillen Dorsey & Pam Harrison
Team #5	Jeff Barron & Beth Shortall

Team	Names of Bi-Partisan Duplicating Team Members
Team #1	Eillen Dorsey & Pam Harrison
Team #2	Jeff Barron & Beth Shortall

Team	Names of Ballot Scanner Operating Team
Team #1	Paula Paschall, with Jim Butts providing relief
Team #2	Marianne Miles, with Jim Butts providing relief

Edward Forte operated the envelope opening machine.

Canvassing of Ballots

At 10:02 a.m. Walter W. Black asked for a motion to accept and approve the opening and tabulation of the ballots. Denise Lovelady made the motion. Barbara H. Perry seconded the motion, and the motion passed unanimously.

**Challenges During Canvass**

There were no challenges brought forth in the canvass.

**Canvass Closing**

Shutting Down Scanner(s) [used for all canvasses BEFORE Election Day]

After scanning all accepted mail-in ballots, Tammy Stafford & Marianne Miles verified the total public count matched the amount of ballots canvassed, locked the ballot scanner(s) and shut (it/them) down without printing results.

A copy of the *Scanning Unit Closing Integrity Report* is attached to the minutes.

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**DAILY CANVASSING STATISTICS**

Mail-In Ballot Canvass Statistics- Day 1	Number of Ballots
Total Ballots Presented	1000
Accepted Ballots	999
Rejected Ballots	1
Ballots held over by the Board of Canvassers (if applicable)	0

**RECESS**

The canvass recessed at 12:42 p.m. and will reconvene on Thursday, October 17, 2024 at 9:30 a.m. Tammy Stafford & Marianne Miles recorded the public count, turned the scanner(s) off, and affixed a seal.

Submitted by,

  
\_\_\_\_\_  
Walter W. Black, Board of Canvassers Chair

  
\_\_\_\_\_  
Denise Lovelady, Member



Scanning Unit Opening Integrity Report  
2024 Presidential General Election

County: **TALBOT COUNTY**

Date: November 5, 2024

District/Ward/Precinct: **Mail-in Ballots – MIB-1 CANVASS**

**DAY 1 October 15, 2024**

- Put all security seals you remove in the used seal bag.
- Attach the *Zero Report* and *Configuration Report* from each scanning unit to this report.
- Post a *Zero Report* from each scanning unit for public viewing on Day 1.

**Remember:** If any tamper tape or seal is removed from the scanning unit during voting hours, attach the removed tamper tape or seal to the *Tamper Tape/Security Seal Removal Report* and explain why the tamper tape or seal was removed.

Scanning Unit #	A. Main Ballot Box Security Seal #		B. New Main Ballot Box Security Seal #		C. Emergency Ballot Compartment Security Seal #		D. New Emergency Ballot Compartment Security Seal #		E. Left Case Seal # (Do Not Remove)		F. Right Case Seal # (Do Not Remove)	
	Verify	✓	Record	✓	Verify	✓	Record	✓	Verify	✓	Verify	✓
1	6906233	✓	6906182	✓	6906677	✓	N/A	✓	0803106	✓	0803165	✓
2	6906211	✓	6906971	✓	6906936	✓	N/A	✓	0803171	✓	0803172	✓

Scanning Unit #	G. Scanning Unit Lid Security Seal #		H. Scanning Unit Serial #		I. Rear Access Door Tamper Tape # (Do Not Remove)		J. Front Access Door Tamper Tape # (Do Not Remove)		K. Public Count		L. Protected Count	
	Verify	✓	Verify	✓	Verify	✓	Verify	✓	Verify	✓	Verify	✓
1	6906926	✓	DS0315320970	✓	21-211009	✓	21-211017	✓	0	✓	23,019	✓
2	6906014	✓	DS0315331469	✓	21-211010	✓	21-211016	✓	0	✓	7,903	✓

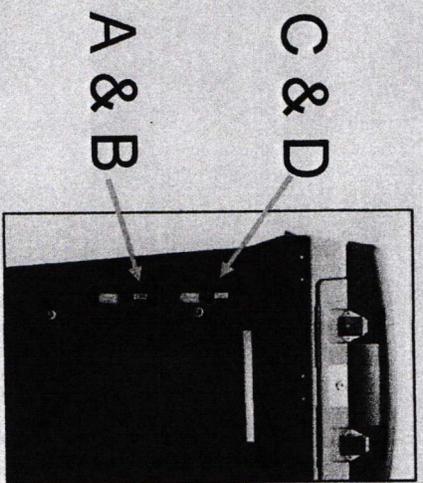
To the best of our knowledge, the information on this page is true and accurate.

Democratic Chief Judge: Dany Boyfield

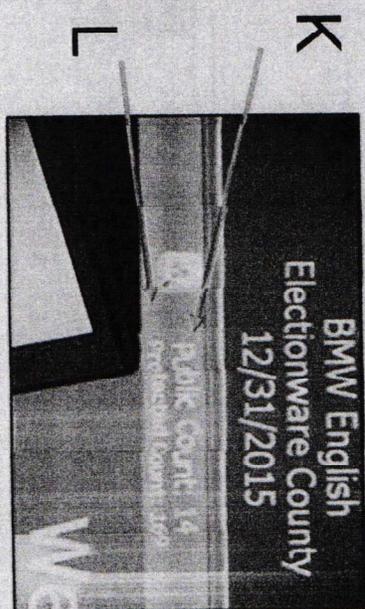
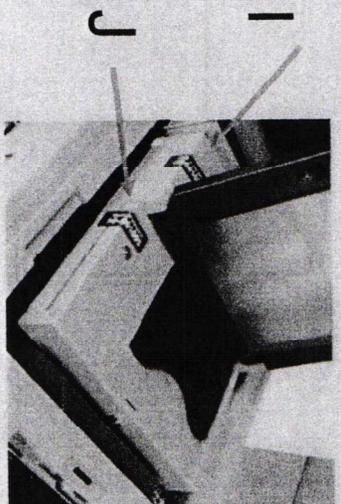
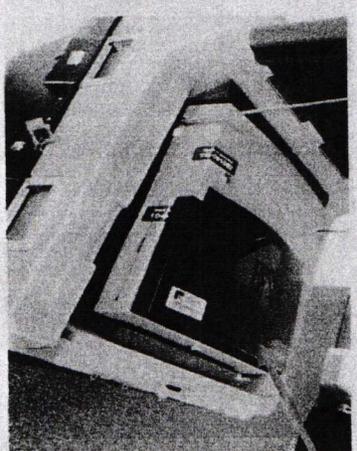
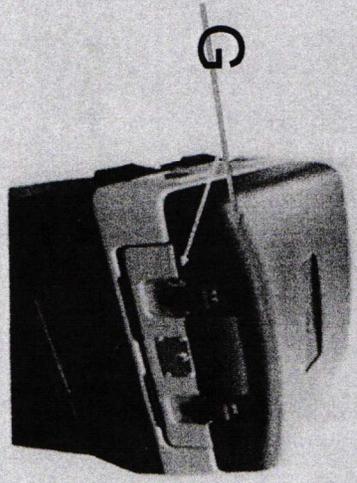
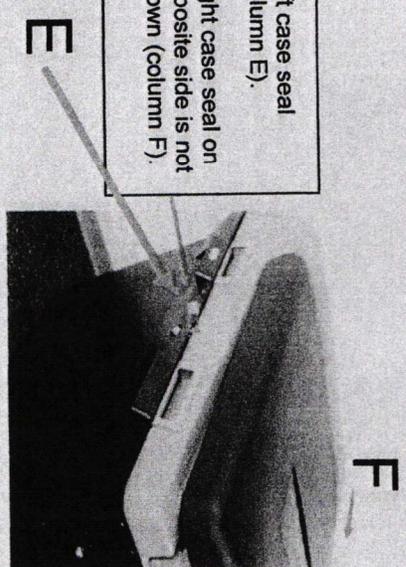
Republican Chief Judge: Marianne Miller

Opening

Tamper Tape and Security Seal Location Diagram



Left case seal (column E).  
Right case seal on opposite side is not shown (column F).



Scanning Unit Closing Integrity Report  
2024 Presidential General Election

County: TALBOT COUNTY

Date: November 5, 2024

District/Ward/Precinct: Mail-in Ballots - MIB-1 CANVASS

Day 1 October 15, 2024

Complete all gray areas as needed for each table.

Scanning Unit #	A. Emergency Ballot Compartment Security Seal # (Do Not Remove)	B. Main Ballot Box Security Seal # (Do Not Remove)	C. Public Count	D. Protected Count	E. Rear Access Door Tamper Tape # (Do Not Remove)	F. Do not open Front Access Door Tamper Tape # (Do Not Remove)
1	6906183	6906182	489	23508	Verify ✓	21-211009
2	6906972	6906971	570	8413	Verify ✓	21-211010

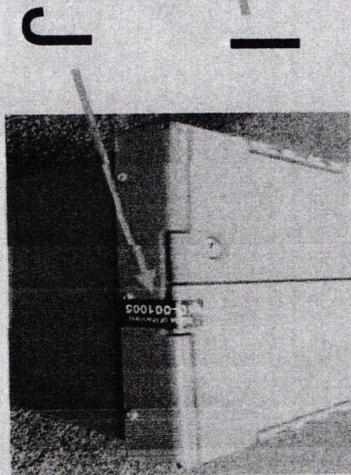
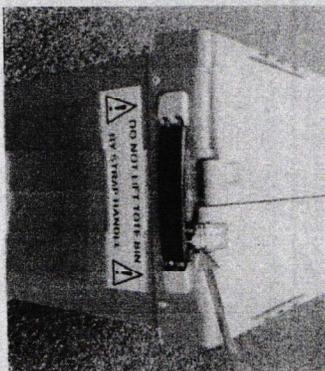
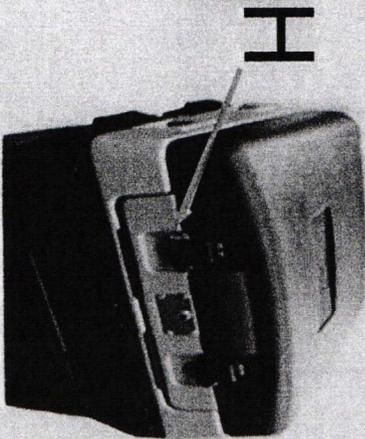
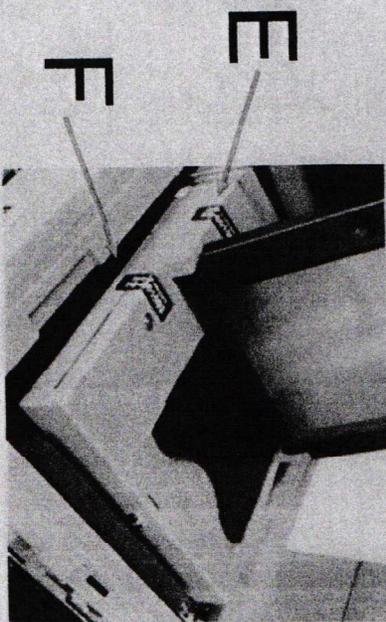
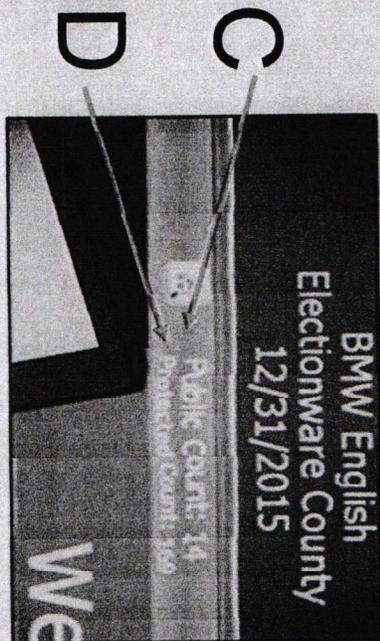
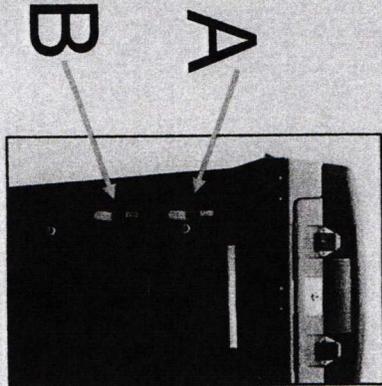
Scanning Unit #	To shut down without closing polls or printing results:		H. New Scanning Unit Lid Seal #	I. Tamper Tape on Front of Ballot Transfer Bin	J. Tamper Tape on Rear of Ballot Transfer Bin	Number of MIB's scanned today
	1. Tap Tools.	2. Enter Election Code and tap Accept				
1	3. Tap Report Options	4. Tap Admin	6906328	N/A	N/A	489
2	5. Tap Shutdown	Memory Stick -- Verified only on last day	6906228	N/A	N/A	570

To the best of our knowledge, the information on this page is true and accurate.

Democratic Chief Judge: Danny J. [Signature]

Republican Chief Judge: Myriam [Signature]

**Closing  
Tamper Tape and Security Seal Location Diagram**



**K**

Count the number of VACs from the scanning unit VAC envelope.

**Front Compartment Tamper Tape  
Place Here**