



# TALBOT COUNTY, MARYLAND

County Council

MINUTES

January 11, 2024

Present – President Chuck Callahan, Vice President Pete Leshner, Keasha N. Haythe, Lynn L. Mielke, Dave Stepp, County Manager Clay Stamp, and County Attorney Patrick Thomas

- I. Agenda – The Agenda of Thursday, January 11, 2024 was approved upon motion by Ms. Mielke, seconded by Mr. Leshner, with the Council voting 5 – 0 as follows:

Mr. Callahan – Aye  
Mr. Stepp - Aye (via telephone)  
Mr. Leshner – Aye  
Ms. Mielke – Aye  
Ms. Haythe – Aye (via telephone)

- II. Minutes – The Minutes of Tuesday, December 12, 2024 were approved upon motion by Mr. Leshner, seconded by Ms. Mielke, with the Council voting 5 – 0 as follows:

Mr. Callahan – Aye  
Mr. Stepp - Aye (via telephone)  
Mr. Leshner – Aye  
Ms. Mielke – Aye  
Ms. Haythe – Aye (via telephone)

- III. Disbursements – Disbursements of Tuesday, December 19, 2023, Tuesday, December 26, 2023, Tuesday, January 2, 2024, and Tuesday, January 9, 2024, were approved upon motion by Mr. Leshner, seconded by Ms. Mielke, with the Council voting 5 – 0 as follows:

Mr. Callahan – Aye  
Mr. Stepp - Aye (via telephone)  
Mr. Leshner – Aye  
Ms. Mielke – Aye  
Ms. Haythe – Aye (via telephone)

- IV. County Manager's Report:

- A. Request from County Manager – Mr. Stamp requested Council approval to declare Tuesday, January 16, 2024 a Special Legislative Day. Mr. Leshner stated that the County Charter allows the Council to designate one additional Tuesday as a legislative day beyond the two Tuesdays specified in the Charter. County Attorney, Patrick Thomas, outlined the specific reasons for declaring January 16<sup>th</sup> as a Special Legislative Day. Upon motion by Mr. Leshner, seconded by Ms. Mielke, the Council approved declaring Tuesday, January 16, 2024 as a Special Legislative Day by voting 5 – 0 as follows:

Mr. Callahan – Aye  
 Mr. Stepp – Aye (via telephone)  
 Mr. Leshner – Aye  
 Ms. Mielke – Aye  
 Ms. Haythe – Aye (via telephone)

The transcript of the January 11, 2024 County Council meeting is available for review in the Office of the Talbot County Manager during regular office hours.

Upon motion by Mr. Leshner, seconded by Ms. Mielke, the Council voted to adjourn and to reconvene on Tuesday, January 16, 2024 at 4:00 p.m. by voting 5 - 0 as follows:

Mr. Callahan - Aye  
 Mr. Stepp – Aye (via telephone)  
 Mr. Leshner - Aye  
 Ms. Mielke – Aye  
 Ms. Haythe – Aye (via telephone)

The meeting adjourned at 4:36 p.m.

V. Summary of Closed Session Held on January 3, 2024:

1. Statement of the time, place, and purpose of the closed session:

Time of closed session: 5:00 p.m. to 5:30 p.m.  
 Place of closed session: County Council Office  
 Purpose of the closed session: To consider various matters as set forth in the statement for closing the meeting

2. Record of the vote of each member as to closing the session:

Names of members voting aye: Callahan (via telephone), Haythe, Leshner, Mielke, Stepp  
 Members opposed: None  
 Abstaining: None  
 Absent: None

3. Statutory authority to close session and listing of each topic actually discussed, persons present, and each action taken in the session:

Topic Description	Statutory Authority	Reason for Closed Session Discussion	Persons Present	Action Taken
To discuss the proposal for acquisition of property in Easton	GP § 3-305(b)(3)	To protect the County’s bargaining position regarding the potential acquisition of real property for a public purpose	Chuck Callahan, Keasha Haythe, Pete Leshner, Lynn Mielke, Dave Stepp, Clay Stamp, Patrick Thomas, Martha Sparks, Jessica Morris	Council directed staff to obtain appraisal of property



**TALBOT COUNTY,  
MARYLAND  
WEEKLY CASH STATEMENT  
December 19, 2023**

**OPERATING FUNDS - SHORE UNITED BANK**

<b>OPERATING FUNDS AT</b>	<b>12/12/2023</b>	<b>\$120,692,617.85</b>
WELLS FARGO GOLF EQUIPMENT LEASE PYMT 12/2023		(4,092.00)
INTEREST ON ACCOUNTS 11/2023		488,731.13
Deposits		2,521,580.46
Checks		(308,091.97)
ACH Disbursements		(801,324.77)
WIRE TRANSFER		(17,640.00)

<b>OPERATING FUNDS AT</b>	<b>12/19/2023</b>	<b><u>\$122,571,780.70</u></b>
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<b>PETTY CASH FUNDS</b>	<b>\$18,105.00</b>
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**INVESTMENT FUNDS**

	<u>Yield</u>	
Maryland Local Government Investment Pool (MLGIP)	5.45%	\$21,553,751.18
Bayvanguard Bank	4.68%	\$10,506,291.40
<b>INVESTMENT FUNDS TOTAL</b>		<b><u>\$32,060,042.58</u></b>

**TOTAL ALL CASH AND INVESTMENTS**

**\$154,649,928.28**



**TALBOT COUNTY,  
MARYLAND  
WEEKLY CASH STATEMENT  
December 26, 2023**

**OPERATING FUNDS - SHORE UNITED BANK**

<b>OPERATING FUNDS AT</b>	<b>12/19/2023</b>	<b>\$122,571,780.70</b>
TOTAL ADP PAYROLL PPE 12/08/2023		(824,516.25)
COMMUNITY CENTER SALES & USE DUE 12/20/2023		(439.62)
ROADS SALES & USE DUE 12/20/2023		(624.52)
GOLF COURSE SALES & USE DUE 12/20/2023		(1,015.66)
ENTERPRISE LEASE PYMT 12/2023		(36,243.43)
USDA/RD MTHLY BOND PYMT 97-08 12/2023		(1,304.00)
USDA/RD QTRLY BOND PYMT 92-11 12/2023		(60,886.00)
USDA/RD QTRLY BOND PYMT 92-09 12/2023		(26,240.00)
BELT FILTER PRESS REFUND 11/2023		6,438.00
RETURNED PAYMENTUS PAYMENTS		(2,527.36)

BANK CHARGES 11/2023		(3,715.59)
Deposits		1,650,947.25
Checks		(218,174.00)
ACH Disbursements		(1,111,254.81)
WIRE TRANSFER		0.00
<b>OPERATING FUNDS AT</b>	<b>12/26/2023</b>	<b><u>\$121,942,224.71</u></b>
<b>PETTY CASH FUNDS</b>		\$18,105.00
<b><u>INVESTMENT FUNDS</u></b>		
	<u>Yield</u>	
Maryland Local Government Investment Pool (MLGIP)	5.44%	\$21,553,751.18
Bayvanguard Bank	4.68%	\$10,506,291.40
<b>INVESTMENT FUNDS TOTAL</b>		<b><u>\$32,060,042.58</u></b>
<b><u>TOTAL ALL CASH AND INVESTMENTS</u></b>		<b><u><u>\$154,020,372.29</u></u></b>

**TALBOT COUNTY,  
MARYLAND  
WEEKLY CASH STATEMENT  
January 2, 2024**







January 9, 2024

**OPERATING FUNDS - SHORE UNITED BANK**

<b>OPERATING FUNDS AT</b>	<b>1/2/2024</b>	<b>\$122,315,438.27</b>
TOTAL ADP PAYROLL PPE 12/22/2023		(824,849.36)
TOTAL ADP MONTHLY PAYROLL PPE 12/31/2023		(21,684.72)
AIRPORT MERCHANT PORTAL HOSTING 12/2023		(11.00)
REPURPOSING MERCHANT PORTAL HOSTING 12/2023		(15.00)
ROADS MERCHANT PORTAL HOSTING 12/2023		(15.00)
RETURNED CHECK(S) #1597, 121886990		(1,953.17)
Deposits		7,974,034.88
Checks		(144,315.35)
ACH Disbursements		(445,319.35)
Wire Transfers		(3,522,123.46)

<b>OPERATING FUNDS AT</b>	<b>1/9/2024</b>	<b><u>\$125,329,186.74</u></b>
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<b>PETTY CASH FUNDS</b>		\$18,105.00
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**INVESTMENT FUNDS**

	<u>Yield</u>	
Maryland Local Government Investment Pool (MLGIP)	5.43%	\$21,553,751.18
Bayvanguard Bank	4.68%	\$10,506,291.40

<b>INVESTMENT FUNDS TOTAL</b>	<b><u>\$32,060,042.58</u></b>
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<b><u>TOTAL ALL CASH AND INVESTMENTS</u></b>	<b><u>\$157,407,334.32</u></b>
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